

**South Central Louisiana Human Services Authority
Board Meeting Minutes
March 12, 2020**

Members Present: Ray Nicholas (Assumption), Dr. Victor Tedesco, III (Terrebonne), Bryan Zeringue (Lafourche), and Ron Dantin (Lafourche)

Members Absent: Cheryl Turner (Terrebonne), Lynne Farlough (St. John the Baptist), and Alvina Matherne (St. Charles)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), (Stephanie Benton (Secretary))

| Agenda Item | Action Recommended/Outcome |
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| Call to Order | Chairman Bryan Zeringue called the meeting to order at 6:10 p.m. |
| Opening Prayer & Pledge of Allegiance | Mr. Ray Nicholas led the prayer and Bryan Zeringue led the Pledge of Allegiance. |
| Roll Call of Board Members | Secretary called the roll and indicated a quorum was present. |
| Approval of Minutes | Minutes from the February 13, 2020 meeting were reviewed. Dr. Victor Tedesco motioned to approve the minutes of the February 13, 2020 Board Meeting, seconded by Mr. Ray Nicholas, motion carried and minutes were approved. |
| Board Issues | <p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Vacancy:</u> Ms. Schilling discussed St. Mary Parish is in the process of filling the seat. A new Coroner in the parish is the candidate and they are working on the paperwork. St. James Parish is working on filling the position.</p> <p><u>Introduction of New St. Charles Parish Board Member – Ms. Barbra Fuselier:</u> Ms. Barbara Fuselier gave a brief introduction of herself. Ms. Fuselier is a former Teacher, Assistant Principal, and High School Principal in St. Charles Parish. She looks forward to serving on the Board. The Board Members welcomed Ms. Fuselier.</p> <p><u>Board Self-Evaluation Results of 2019:</u> Ms. Schilling reviewed the Board Self-Evaluation Results of 2019. The results were positive at 95%. Ms. Schilling briefly discussed the comments received on the Evaluations.</p> |
| Executive Director Report | <p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Act 421-TEFRA Update:</u> Ms. Schilling gave a brief synopsis of ACT 421-TEFRA, which has to do with Developmental Disabilities. Mr. Cagle reviewed the hand-out regarding the ACT 421-TEFRA Eligibility Flow and Assessment Process and Reimbursement Rates. The program is regarding children going through the system, if they received a statement of denial, the case will be referred to a nurse to do a brief assessment. The individual will then go on a list for those who do not have Medicaid and need specific services. Ms. Schilling will share more information when the program is implemented. • <u>Accountability Plan (AP) Audit at DD 2/27/20 Results:</u> Ms. Schilling reported the AP Audit for DD resulted in no findings. DD did a great job in preparing for the Audit. Four staff members from Baton Rouge visited the site for the Audit. Mr. Cagle discussed they were impressed with the fact that DD has Corrective Action Plans for areas DD believes need improvement, not requested by State. • <u>Office of Risk Management (ORM) Audit 3/4/20 Results:</u> Ms. Schilling reviewed the recent ORM Audit results. There were no findings for the entire Agency. • <u>New Psyche Provider at RPBHC:</u> Ms. Schilling announced we have hired a new Psychiatric NP, Ms. Valecia Vaughn, for RPBHC. She also has a Waiver for MAT. Ms. Vaughn will see both Adults and Children. A new Primary Care NP, Ms. Kelly Nuckley, has also been hired for RPBHC, and Ms. Brittany Mire, dual Psych/Primary Care NP, will work at SMBHC. Ms. Schilling also discussed she has recently talked to a PC Physician who recently got his MAT Waiver and is getting a certification as Addictionologist as a possible hire. |

Executive Director Report (cont'd)

- SCLHSA Medical Director Position: Ms. Schilling discussed due to the recent loss of his son, Dr. Daren Parsa is taking time off and has decided to step down as SCLHSA Medical Director. Dr. Melanie Vega will return to the position as SCLHSA Medical Director.
- Accomplishments Listing 2019: Ms. Schilling reviewed the Accomplishments Listing for 2019. SCLHSA Clinical Services, National Drug Czar Visit, Certifications and Trainings, Operational Activities, Eighth Regional Crisis Intervention Training Programs, Developmental Disability Services, Human Resources, Information Technology and Fiscal Services Accomplishments are listed.
- Legislative Visits and Committee Appointment: Ms. Schilling reported she has completed all Legislative visits with the Delegation. Legislative Session began Monday, March 9th. Ms. Schilling also noted Rep. Jerome Zeringue is the Chairman of the House Appropriations Committee and the Chairman of the Joint Legislative Committee on the Budget, Rep. Tanner Magee is the Speaker pro tem, and Senator Bret Allain is Vice President of the Senate.

Financial Report: Janelle Folsie

- Monthly Budget Summary (February): Ms. Folsie reviewed the FY 19-20 Budget Analysis for February as of 2/29/2020, including projected revenues/expenditures and the Legislative Appropriated Budget.
- Revenue Report (February): Ms. Folsie reviewed the FY 19-20 Revenue Report for February as of 2/29/2020, reflecting collections including recoupments/write-offs/adjustments as of 2/29/2020.
 - Ms. Lynne Farlough motioned to approve the FY 19-20 February Budget Analysis and the Revenue Report for February as of 2/29/2020, seconded by Ms. Cheryl Turner, motion carried.

Operational Report: Kristin Bonner

- Physician Emergency Certificate (PEC) Statistics: Ms. Bonner reviewed the Physician Emergency Certification (PEC) Statistics. Ms. Schilling noted the information given in this report, will set up the conversation for next month's meeting discussion with Dr. Tedesco about stats he has from Terrebonne Parish and what we can do with the AOT Court/Mental Health Court. Ms. Bonner discussed data to include the total number of PEC's sent from SCLHSA to nearby Hospitals and the total number of PEC's versus patient return for treatment at SCLHSA.

Clinical Services: Misty Hebert

- Alcohol Screening Awareness Information: Ms. Hebert discussed Alcohol Screening Awareness. April 7th is National Alcohol Screening Day. The main focus is on high risk populations, mainly colleges. This year, we are working with Nicholls State University. Our Mobile Team will be doing screenings. We are also trying to work with Fletcher. Ms. Hebert also reported in the Behavioral Health Clinics, every patient is screened for Alcohol Use Disorder. Ms. Hebert also reviewed a handout on Alcohol Awareness to include an Audit-C Screening Tool, and the DSM-5 diagnosis criteria for alcohol use disorder. If a patient is identified as needing treatment for Alcohol Use, the DSM-5 is used inside the clinic to make the accurate diagnosis. SCLHSA has treated 991 individuals for Alcohol Use Disorder.

Developmental Disabilities: Wesley Cagle

- Program Statistics: Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1228 Waivers. In the FFF, DD is currently serving 134 individual, we are assessing to bring the number up to 146. In the IFS, DD is supporting 349 individuals.
- DD Service Update: Mr. Cagle gave an update of DD Services. The site visits went really well. They had a quarterly Support Coordination Provider Meeting on 3/3/20. The focus of the meeting was to train support coordination and provider staff. Mr. Cagle reported they have been busy with Appeals. They have a higher number than usual. Mr. Cagle had recently reported the Office of Inspector General have been reviewing Critical Incident Report mediation, no new information at this time. Mr. Cagle also discussed the Tiered Waiver has been put on hold by OCDD.

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| Old Business | Mr. Bryan Zeringue requested an update on LBHC land situation. Ms. Schilling reported today she has received a copy of the updated Lease. There are minor issues with the verbiage and at this time, Ms. Schilling is awaiting changes. The new Lease is for 99 years for \$0. Once information is received, she will share with the Board. Mr. Zeringue also requested an update on the roof repairs at Regal Row. Ms. Schilling reported a plan was received from the Architect and if it is accepted by the State, they will put out RFB for contractors to bid. If all goes well, the work should begin July/August 2020. |
| New Business | <p>Ms. Schilling has addressed the Board to review/approve the newly revised Continuity of Operations (COOP) Plan due to the recent Corona Virus. The Board has accepted the addition. Ms. Schilling reviewed the COOP Plan to include minor changes to the language of the Plan.</p> <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to approve the changes to the language to the COOP Plan, seconded by Ms. Cheryl Turner, motion carried. |
| Views and Comments by the Public | None |
| Consideration of Other Matters | <ul style="list-style-type: none"> ● <u>SCLHSA Events Calendar</u>: Ms. Schilling reviewed the March, 2020 Calendar. ● <u>Board Meeting Schedule</u>: Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, April 9, 2020, @ 6:00pm, SCLHSA Administration Office. ● Ms. Schilling shared hand-outs regarding the COVID-19 coronaviruses. |
| Adjournment | Motion to adjourn by Dr. Victor Tedesco, seconded by Ms. Lynne Farlough, motion carried. Meeting adjourned at 7:21 pm. |